



Minutes of the Meeting of Hilldale Parish Council

Thursday 3rd March 2022; 7.00pm held at Hilldale Village Hall

Participants: Cllr G Ward (Chairman) (SA), Cllr I Bell (IB), Cllr D Whittington (DW) Cllr S Ashcroft (Vice Chairman), Trish Grimshaw (Parish Clerk) (PG) and one member of the public.

1. Apologies: Cllr May Blake (MB)

Welcome: The Chairman welcomed all to the meeting.

2. Declarations of Interest and Dispensations:

Cllr D Whittington declared an interest in item 12

Cllr G Ward declared an interest in item 14

3. Public Participation: Bill Halkett from the HCA reported on the successful bid application to supply the village hall with a new curtain rail and curtains, Bill is awaiting to receive updated estimates for the work.

In respect of the Queens platinum jubilee Bill suggested a plaque could be purchased to commemorate the event; unfortunately, there are no national lottery grants available.

Bill reported of a sewage smell at the bottom of the playing field; Bill was advised that united utilities are currently investigating issues around this area predominantly in respect of the sink hole.

4. Minutes of the Previous Meeting held on 06/01/22 & Extra Ordinary Meeting on 01/02/22. These were agreed as a correct record; proposed by Cllr G Ward and seconded by Cllr I Bell and will be duly signed by the Chairman.

5. Parish Clerks Report: The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated). Points to note:

The Clerk advised the defibrillator is now registered on the Circuit – the national defibrillator network which connects defibs to the NHS ambulance services across the UK

The Clerk contacted United Utilities regarding the sink hole at the bottom of the playing field, investigations are ongoing.

United Utilities urge anyone to report the overflowing sink hole immediately it occurs. Parish Councillors agreed it would be useful to include contact details of UU on noticeboards. Cllr Bell suggested obtaining a map from UU showing the land drainage.

The Clerk reported of the temporary floor repair that was undertaken by Gary following the Independent Flooring Consultants visit to site.

6. To receive an update on the electrical test and emergency lighting inspection of the village hall and installation of an external security light to lighten the steps at the front of the hall.

The electrical work has been completed today; an additional switch in the foyer controls the security lights; the Clerk will check why one emergency lighting light in the hall is illuminated.

7. To receive an update on the loan of the SPID from Parbold Parish Council – no further update.

8. To discuss the report received from the Independent Floor Specialist and resolve a way forward. A resolution was made to write to the original contractor enclosing a copy of the Independent Flooring Consultants report requesting details from the contractor on how matters will be rectified. Another parish council meeting will be arranged following the outcome of this. The draft letter will be composed by the Clerk and sent to Parish Councillors for approval.

Meanwhile it was resolved to undertake further temporary repairs to the hall floor as a matter of urgency. The Clerk to contact Gary to arrange.

9. Items for information - reports from outside bodies – nothing to report

10. To report progress on the BT installation of a landline and internet – The Clerk reported that she had met BT on site and a landline and Wi fi was installed at the beginning of the week. It was suggested that a guest Wi fi code is created and a sign produced to indicate the phone is for emergency use only.

11. To receive an update on action taken regarding rocks and stones along grass verges – no further update.

12. To receive an update on a Village Plan. Cllr Whittington reported of a change in timescales by WLBC to summer 2023. It was resolved to bring ideas to formulate an action plan for the next meeting; residents' involvement is required, the Clerk to include a note requesting assistance and ideas in the Spring newsletter.

13. To receive an update on the capital funding application to WLBC. The Clerk reported she had submitted 2 applications for capital funding; a curtain rail and new curtains and acoustic pin boards for the hall. Unfortunately, a third application to resurface the path at the front of the hall could not be submitted due to not having received the quotation in time for the closing date. However, she was advised by a contractor that the footpath had partly failed due to the roots spreading of the nearby tree. The Clerk will liaise with a tree surgeon for advice.

14. To receive an update re the HCA funding application for the purchase and fitting of a stage back curtain rail for completion during the council financial year. As per item 3 the HCA has obtained a grant to fund this project. The Parish Council are grateful to the HCA for their successful application.

15. To consider entering the Lancashire Best Kept Village Competition 2022 and agree any actions necessary. It was resolved that community involvement is required in order to progress any entry. The Clerk to include in an item regarding this in the newsletter.

16. Planning Matters – to discuss and decide a response (if applicable) to the following planning application together with any received after the agenda is published:

Application Number: 2021/1513/FUL

Proposal: Extend and convert existing garage into single storey kitchen extension. Add separate garage utilising existing road entrance / drive.

Location: The Owls, 28 Bentley Lane, Hilldale, Mawdesley, Ormskirk, Lancashire, L40 3SP

No Comments

17. To confirm the precept for the 2022/23 financial year has been forwarded to WLBC – the Clerk confirm this had been submitted to WLBC

18.To pass a resolution to agree the Parish Council standing orders - approved

19. To pass a resolution to agree financial regulations - approved

20. To pass a resolution to agree risk management policy statement - approved

21.To pass a resolution to agree the internal auditor and fee - it was resolved to appoint Ian Edwards following his quotation of £100

22.To pass a resolution to agree the risk management register - approved

23.To pass a resolution to agree the parish council asset register 2022 - approved

24.To pass a resolution to set the date of the Annual Parish Council Meeting as 28/04/22 – approved

25.To pass a resolution to agree the dates of the Parish Council Meetings for the year 2022/23 (previously distributed) - approved

26.To consider and approve the schedule of accounts for payment – approved

27.Financial reports – to ratify accounts and authorise payments - approved

There being no further business the meeting closed at 20.01

Clerk: Trish Grimshaw

E mail: Clerk@hilldaleparishcouncil.com

Signed

G WARD, CHAIRMAN Dated28/04/22.....